



Writing For The MTNA e-Journal

The MTNA e-Journal is a peer-reviewed online journal that welcomes submissions from all areas of the music teaching profession. We seek in-depth, scholarly research-oriented articles that are well-written, engaging and offer original perspectives.

General Guidelines

- *The MTNA e-journal* will not consider manuscripts that have been submitted to any other publication.
- If you have an idea for an article, but have not written a manuscript, you may send a query letter to gauge interest. A query letter should include a brief outlines, the angle and tone that will be used and a list of suggested illustrations or other supporting materials. On a separate page, include your name, address, telephone number, fax number and e-mail address.
- *The MTNA e-journal* retains and controls the copyright to all published manuscripts.

Frequency

- *The MTNA e-journal* is an Internet-based journal published four times a year by Music Teachers National Association: September, November, February and April.

Readership

- Members of Music Teachers National Association receive the *e-Journal* as a member benefit.
- Nearly 75 percent of MTNA members are independent music teachers; 15 percent are college/university instructors; 5 percent are students; the balance teach in other settings.
- Approximately 75 percent of MTNA members list keyboard as their primary instrument; voice, strings, woodwind, brass and percussion comprise the remaining primary instruments.

Length

- Articles are generally more than 3,000 words.

Graphics/Audio/Video

- Authors are asked to provide digital files of music, graphs, photos and other illustrations. Color digital photographs or scans are best.
- When possible audio and/or video files will also be used. Audio must be submitted as .mp3 files, and video must be submitted as .flv files.
- Authors are responsible for obtaining written permission to use musical

examples, audio, video and photos when necessary. If a publisher requests a fee for the right to reprint, the fee is the author's responsibility.

- All copyright information (i.e. date, publisher, etc.) must accompany any copyrighted material that is being used.

Manuscript Preparation/Submission

- *The MTNA e-journal* accepts only manuscripts submitted as a Microsoft Word or text document and sent via e-mail attachment.
- Use endnotes, not footnotes or references (Consult the Chicago Manual of Style for examples.) For periodicals, include volume number and date of the issue.
- Manuscript should include a brief abstract/synopsis of the article.
- The author's name or other identifying marks should not appear anywhere on the manuscript.
- The author's name, address, phone number, fax number, e-mail address and a 35-word biography should be in a separate document.
- Manuscripts should be submitted to eJournal@mtna.org.
- Receipt of the manuscript will be acknowledged.

Peer Review

- Most manuscripts are reviewed individually by three members of *The MTNA e-journal's* editorial committee, who will recommend one of three courses of action: accept with definite publication, accept for further consideration or reject.
- Based on these recommendations, a final decision will be made regarding a course of action.
- The author's identity remains unknown to everyone but the managing editor throughout the review process.
- This process can take several months.
- Authors will be notified of the decision.
- *The MTNA e-journal* will not provide commentary on rejected articles.

Compensation

- Authors do not receive compensation for published articles.