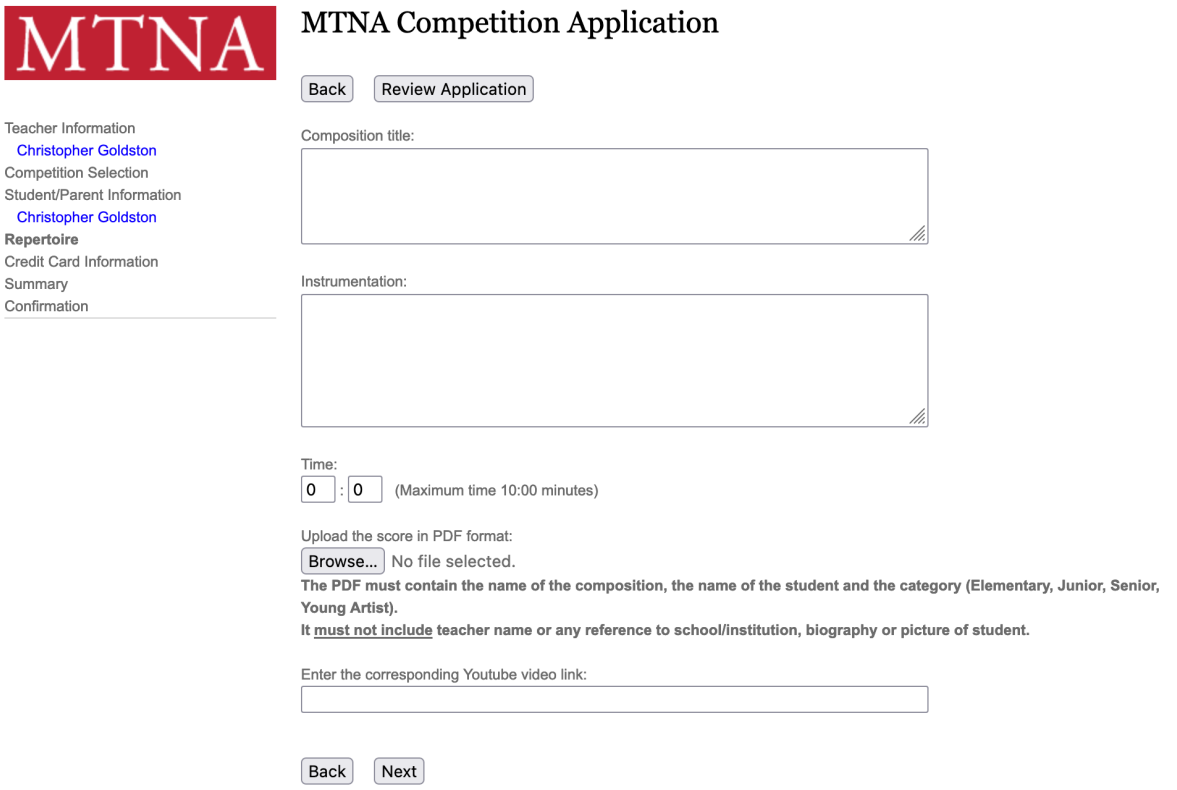
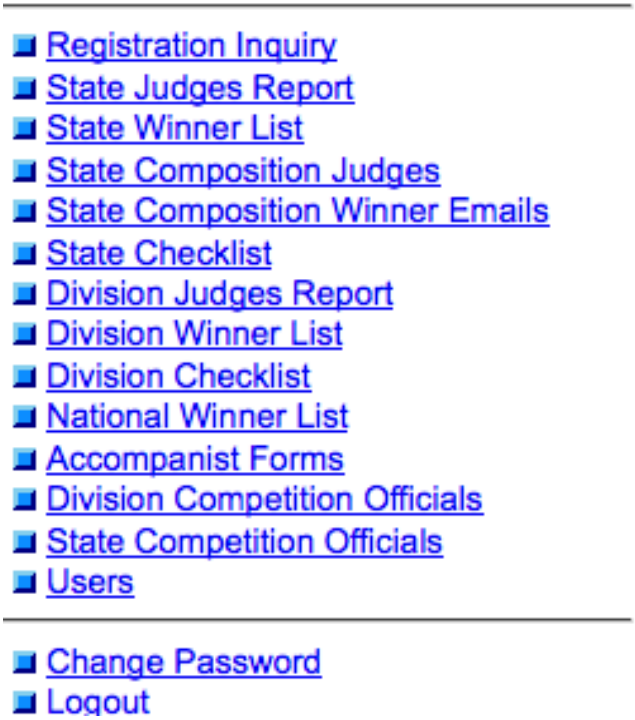
MTNA COMPOSITION COMPETITION
ONLINE REPORTING SYSTEM SAMPLE SCREENSHOTS

1. Application and PDF Upload Process



2. Reporting Sidebar



Here is a description of the functions of these links. Registration Inquiry, State Winner List, State Composition Judges and State Composition Winner Emails are the most important links. Obviously, Division Coordinators will use the same links that are named Division instead of State.

- **Registration Inquiry:** View Applications
- **State Judges Report:** Review Judge Information
- **State Winner List:** Select Winners (Click on individual level to select), View Winner Report
- **State Composition Judges:** Add Judges, View Judges Portal, Email Link to Judges Portal, Review PDFs and YouTube Links, View Judge Rankings. (Note: Checkmark will turn green when judges have completed process)
- **State Composition Winner Emails:** Check for accuracy and click Send. Emails automatically send Results and Comments to Entrants, Parents and Teachers; Emails automatically send Results and Report to MTNA Officials.
- **State Checklist:** Status of State Competitions
- **Division Judges Report:** List of Division Judges
- **Division Winner List:** Results of Division Competition
- **Division Checklist:** Status of Division Competition
- **National Winner List:** Results of National Competition
- **Accompanist Forms:** For Performance Competitions only. Not for Composition Competition use.
- **Division Competition Officials:** Reference Contact List
- **State Competition Officials:** Reference Contact List
- **Users:** Contact list and last login into Reporting System
- **Change Password:** Please do NOT change your password
- **Logout:** Use this to exit the Reporting System

3. Judges Portal

Note: Red checkmarks turn green when judges finalize the comment sheet.

MTNA Colorado Composition Judges Report
Chris Goldston, asdfsdf@mtna.org

Save as draft | Finalize | Cancel | View Judging Guidelines

Elementary

	Rank	Entrant name	Title		
✗	1	Testing, Gary	Titles	Young Artist Composition-Gary Testing54.pdf https://youtu.be/PCzo4gzvmf4	Comment Sheet
✓	2	Testing, Linda	Cheers!	Young Artist Composition-Linda Testing81.pdf https://youtu.be/PCzo4gzvmf4	Comment Sheet

Junior

	Rank	Entrant name	Title		
✓	3	Tester, Testy	Testing	Junior Composition-Testy Tester14.pdf https://youtu.be/PCzo4gzvmf4	Comment Sheet
✓	2	Testing, Adam	Memo	Junior Composition-Adam Testing93.pdf https://youtu.be/PCzo4gzvmf4	Comment Sheet
✓	4	Testing, Chris	dkdkd	Junior Composition-Chris Testing66.pdf https://youtu.be/PCzo4gzvmf4	Comment Sheet
✓	1	Testing, Jackie	Presser	Junior Composition-Jackie Testing78.pdf https://youtu.be/PCzo4gzvmf4	Comment Sheet

Senior

	Rank	Entrant name	Title		
✓	1	Testing, Jeanne	Ella's Gift	Senior Composition-Jeanne Testing46.pdf https://youtu.be/PCzo4gzvmf4	Comment Sheet

Young Artist

	Rank	Entrant name	Title		
✗	--	Tester, Testing	sdfsf	Young Artist Composition-Testing Tester34.pdf https://youtu.be/5zjO26L8AwE	Comment Sheet
✓	2	Testing, Bill	Tortugas	Young Artist Composition-Bill Testing52.pdf https://youtu.be/PCzo4gzvmf4	Comment Sheet
✓	1	Testing, Brian	My Summer Fun	Young Artist Composition-Brian Testing29.pdf https://youtu.be/PCzo4gzvmf4	Comment Sheet
✓	3	Testing, Garrett	Change	Young Artist Composition-Garrett Testing15.pdf https://youtu.be/PCzo4gzvmf4	Comment Sheet

4. Comment Sheet

MTNA

Colorado Junior Composition
Judge's Comments: Christopher Goldston
Student: Elyssa Webb
Blues in C

Save as draft | Finalize | Cancel

Rhythm (metric invention)
Sample

Melody (horizontal materials)
Sample

Harmony (vertical language)
Sample

Timbre (tone color, dynamic control, orchestral skills)
Sample

Notation (neatness, readability)
Sample

Form/Structure (Formal coherence, motivic manipulation)
Sample

Additional comments
Sample

5. Composition Judges: Add Judges, Links to Judges Portal, and Status

Note: Green checkmark indicates that judge has finalized their page and is finished judging. Obviously, Judge #3 in this case is still working…

Colorado Composition Judges

Add Judge | Send E-mail with Links to Judges | Send E-mail with Links to jodiejens@yahoo.com

Judge #	Final?	Judge name	Phone #	E-Mail address	Link
1	✓	Christopher Goldston	(773) 580-7301	goldston@hotmail.com	Open Judge's Portal
2	✓	CL Goldston	(773) 580-7301	cgoldston@colum.edu	Open Judge's Portal
3	✗	Linda Stump	(773) 580-7301	lindastump@mtna.org	Open Judge's Portal

6. Composition Judges: Rankings

Note: The system highlights the winner (the lowest ranking). Yellow indicates winner, and pink indicates a tie.

Senior

Entrant name	Title		Judge 1	Judge 2	Judge 3	Total
Test, James	sdf	Senior Composition-James Test94.pdf https://youtu.be/KR_BbP_oso0	1	2	3	6
Testing, Garrett	Test	Senior Composition-Garrett Testing40.pdf https://youtu.be/KR_BbP_oso0	2	3	2	7
Testing, Greg	teat	Senior Composition-Greg Testing20.pdf https://youtu.be/KR_BbP_oso0	3	1	1	5

Young Artist

Entrant name	Title		Judge 1	Judge 2	Judge 3	Total
Test, Adam	sdf	Young Artist Composition-Adam Test60.pdf https://youtu.be/KR_BbP_oso0	1	3	2	6
Test, Davis	sdf	Young Artist Composition-Davis Test03.pdf https://youtu.be/KR_BbP_oso0	3	2	1	6
Test, Garrett	sdf	Young Artist Composition-Garrett Test55.pdf https://youtu.be/KR_BbP_oso0	4	1	3	8
Test, Scott	s	Young Artist Composition-Scott Test00.pdf https://youtu.be/KR_BbP_oso0	2	4	6	12
Test, Sharon	sdf	Young Artist Composition-Sharon Test63.pdf https://youtu.be/KR_BbP_oso0	5	5	5	15
Testing, Tonya	Test	Young Artist Composition-Tonya Testing07.pdf https://youtu.be/KR_BbP_oso0	6	6	4	16

7. Winner List: Select Winners

Save Winners | Cancel

Colorado Winner Selection Elementary Composition

Confirmation #	Student	Awards		
WCMC120730132417-69	Chrisa Irwin	☐ Winner	☐ Representative	☐ Honorable mention
WCMJ120614120056-53	Karen Stump	☐ Winner	☐ Representative	☑ Honorable mention
WCMJ120705144834-51	Sam Stump	☑ Winner	☐ Representative	☐ Honorable mention
WCMJ120713112240-03	Jenny Lacy	☐ Winner	☐ Representative	☑ Honorable mention

8. Composition Winner Emails

Note: Send preview Emails to yourself first to check for errors. It may take a few minutes to receive the emails.

Send E-Mails | Send Preview E-Mails to my E-Mail Address

Colorado Composition Winner Emails

Competition	Name	Email	Status
Elementary Composition	Tim Little	lindastump@comcast.net	*Not sent*
		lindastump@mtna.org	*Not sent*
Junior Composition	Jane Fox	lindastump@comcast.net	*Not sent*
		lindastump@mtna.org	*Not sent*

Colorado Composition Representative Emails

Competition	Name	Email	Status
Senior Composition	Beth Brown	lindastump@comcast.net	*Not sent*
		lindastump@mtna.org	*Not sent*

Colorado Composition Honorable mention/Non-winner emails

Competition	Name	Email	Status
Elementary Composition	Andrew Stump	lindastump@comcast.net	*Not sent*
		lindastump@mtna.org	*Not sent*
Junior Composition	Chris Irwin	coi@cirwin.com	*Not sent*
		tanya_piano@yahoo.com	*Not sent*
Junior Composition	Mary Irwin	coi@cirwin.com	*Not sent*
Junior Composition	Dana Smith	lindastump@comcast.net	*Not sent*
		lindastump@mtna.org	*Not sent*
Junior Composition	Bob White	lindastump@comcast.net	*Not sent*
		lindastump@mtna.org	*Not sent*
Junior Composition	Amy Jones	lindastump@comcast.net	*Not sent*
		lindastump@mtna.org	*Not sent*

Colorado Composition Notifications

Position	Name	Email	Status
CO State President	Joan Sawyer	joank@sawyer.ws	*Not sent*
CO Competition Chair	Jill Hanrahan	jillhanrahan@hotmail.com	*Not sent*
CO Composition Competition	Jodie Jensen	jodiejens@yahoo.com	*Not sent*
West Central Division Competition Chair	DeeAnn Brown	deeannbr@gmail.com	*Not sent*
West Central Division Composition Coordinator	Regina Carnazzo	Carnazzo@cox.net	*Not sent*
West Central Division Director	Suzanne Torkelson	suzanne.torkelson@wartburg.edu	*Not sent*
National Coordinator	Christopher Goldston	goldston@hotmail.com	*Not sent*
Director of Competitions	Linda Stump	lindastump@mtna.org	*Not sent*